



## **Arizona Materials**

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As updates on the COVID-19 virus become available, we all need to be diligent in our practices to insure the health and safety of our community. Arizona Materials is committed to enforcing the most current guidelines in order to maintain the safest work environment possible to our Employees and customers. It is our main focus to continue to service our customers as efficiently as we possibly can.

- All outside sales calls have been suspended. If any jobsite visits are needed only limited key personal will attend. Customer correspondence can still be made via phone/email.
- Quality Control will also be limited specific jobsite issues with all interaction in outdoor environments and key personnel. Daily lab testing and monitoring will continue as usual.
- Dispatch will still available our customers during our standard working hours. We ask that any scheduling changes be communicated as soon as possible.
- Drivers will remain in cabs on jobsites unless it is critical to the safety of the driver and crew. If the driver feels the need to leave their cab a 6ft radius will be observed. Gloves, eye wear, and all company issued PPE will be worn at all times.
- Front office will be closed to outside visitors. Emails and phone calls are the best communication.

We do not anticipate any disruption to our service at this time. As long as our customers are working we are working. We will continue to update our plan as more information becomes available. Please contact your supervisor with any questions or concerns.

Thank You for helping us help you to be safe.

Sincerely,

Richard "Dick" Hrubes  
Manager